

**9<sup>th</sup> INTERNAL QUALITY  
ASSURANCE CELL  
(IQAC) MEETING  
ACADEMIC YEAR: 2020- 2021**

# K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE - 637 215

REF: KSRIET/IQAC/2020-21/02

DATE: 05.02.2021

## CIRCULAR

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

The 9<sup>th</sup> Internal Quality Assurance Cell (IQAC) Meeting is planned to be held on 27.02.2021 at 10.00 am for the academic year 2020 – 21(Even Sem). In this regard, all the directors, heads, coordinators of various cells, forums and activities are asked to submit their report for 2020- 21(Odd Sem) before the meeting. All the IQAC members are asked to attend the meeting without fail.

The agenda is as follows.

1. To approve the Proceedings of the 8<sup>th</sup> IQAC meeting and it's follow up action
2. To submit and approve the Minutes of Department Advisory Committee meeting of Department of CSE, EEE, ECE. MECH & IT held after the 8<sup>th</sup> IQAC meeting during the academic year 2020- 21(even sem)
3. To approve the appointment and relieving of Teaching and Non teaching faculty members after the 8<sup>th</sup> IQAC meeting
4. To submit and approve the budget proposal of institution, various departments and Library for the financial year 2021- 22
5. To review and ratify Quality Assurance/Accreditation/ Ranking Initiatives
6. To review and approve the report submitted by the academic and financial audits committee
7. To submit and ratify the proceedings of the Academic Review meeting, students' feedback for the academic year 2020-21(odd sem)
8. Review and approval of Value added courses/AddOns certification courses organized
9. To submit the result of the Anna University Examination held during Nov/Dec 2020
10. ]To submit and analysis the CO attainment and further action to be initiated
11. To discuss the placement for the last academic year 2020-21 after the 8<sup>th</sup> IQAC meeting and its improvement
12. To submit and discuss the Faculty development initiatives and financial support after 8<sup>th</sup> IQAC meeting and its improvement
13. To submit and discuss the Research work and its progress in the academic year 2020- 21(Odd Sem)

14. To submit and discuss the Industry Institution Interaction activities in the academic year 2020-21
15. To submit and ratify the proceedings of various committees like Grievances/ redressel, sexual harassment, anti ragging, SC/ST Cell etc, various clubs and forums.
16. To submit and analysis the MOUs signed by the various department after the 8<sup>th</sup> IQAC meeting
17. To ratify the participation of students in sports, NSS, NCC, UBA, Swachh Bharath etc. in the academic year 2020- 21
18. To approve conduct of Energy audit, green audit
19. Any other matter

  
**IQAC COORDINATOR**

  
**PRINCIPAL**

**Copy to All Stakeholders**

**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215**

**INTERNAL QUALITY ASSURANCE CELL**

Academic Year 2020 – 2021

**ATTENDANCE SHEET**

**Meeting: 02**

**Date: 27.02.2021**

S.No	Name of the Committee Members	Role	Signature
1.	Mr.R.Srinivasan	Chairman	
2.	Dr.M.Venkatesan, Principal	Chairperson	<i>M. Venkatesan</i> 27/2/21
3.	Dr.P.Veena, Head/EEE	IQAC Coordinator	<i>P. Veena</i> 27/2/21
4.	Dr.P.Meenakshi Devi, Director-Academics	Member	<i>P. Meenakshi Devi</i> 27/2/21
5.	Dr.B.Kalaavathi, Director-R &D	Member	<i>B. Kalaavathi</i> 27/2/21
6.	Dr.P.Murugesan, Director- IIIC &SD	Member	<i>P. Murugesan</i> 27/2/21
7.	Dr.R.Nandakumar, Director – Administration	Member	<i>R. Nandakumar</i> 27/2/21
8.	Dr.R.Jeyabharath, COE	Member	<i>R. Jeyabharath</i> 27/2/21
9.	Dr.J.C.Kannan, Director – Student Affairs	Member	<i>J. C. Kannan</i> 27/2/21
10.	Dr.S.Russia, Head/IT	Member	<i>S. Russia</i> 27/2/21
11.	Dr.P.Gopinath, Head/Mech	Member	<i>P. Gopinath</i> 27/2/21
12.	Dr.S.VimalaDevi, Head/CSE	Member	<i>S. Vimala Devi</i> 27/2/21
13.	P.Govindaraju, Head/ECE	Member	<i>P. Govindaraju</i> 27/2/21
14.	Dr.P.Krishnamoorthi, Scientist – B, Research, Philips electronics India Ld, Mayata Tech Park, Bangalore.	Industrialist	<i>P. Krishnamoorthi</i> 27/2/21
15.	Dr.S.Matheswaran, Managing Director United Manufacturing India,Salem	Industrialist	<i>S. Matheswaran</i> 27/2/21
16.	Dr.R.Sasikala, Associate Professor & HoD School of Computer Science and Engineering, VIT University, Vellore	Academician	<i>R. Sasikala</i>
17.	Mr.A.Alexraj Software Engineer, Hexaware Technologies, Chennai	Alumni	<i>A. Alexraj</i>

18.	Mr. Mohanraj.C, IV Mech	Student	<i>Mohanraj</i>
19.	Mr.Samrat G, III Mech	Student	<i>Samrat</i>
20.	Ms. Asha.R, IV EEE	Student	<i>R. Asha</i>
21.	Mr. Hemalatha.S, III EEE	Student	<i>S. Hemalatha</i>
22.	Ms. Tejaswini.S, IV ECE	Student	<i>S. Tejaswini</i>
23.	Mr. S.Thulasiraman, III ECE	Student	<i>Thulasiraman</i>
24.	Mr.Babu.R, IV-CSE	Student	<i>Babu.R</i>
25.	Mr.Jailllesh K, III-CSE	Student	<i>Jailllesh K</i>
26.	Mr. SanthoshKumar.R, IV IT	Student	<i>R. SanthoshKumar</i>
27.	Mr. K.S.Devesh, III IT	Student	<i>K-S. Devesh</i>
28.	Mr.J.Ramesh Bhonsle F/O Ms.Sushma Foreman, Vigneshwara Concrete, Bangalore	Parent	<i>J. Ramesh Bhonsle</i>



**K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the Meeting**

**Meeting : 02**

**Date of Meeting:** 27.02.2021

**Venue:** Board Room

With reference to the circular dated 05.02.2021, the members for Internal Quality Assurance Cell were assembled at the Board Room for discussion of the various agenda.

The Principal, Chairperson of the Internal Quality Assurance Cell welcomed the members for the 9<sup>th</sup> IQAC meeting. The IQAC coordinator presented the activities of the Institution for the academic year 2020 – 2021 (odd sem) and the future plan of action for the current even sem 2020-21.

The following are the suggestions/ action taken on the performance of the institution.

**Item 1: To approve the Proceedings of the 8<sup>th</sup> IQAC meeting and it's follow up action**

Resolved to approve the Proceedings of the 8<sup>th</sup> IQAC meeting and the follow up action in the academic year was reviewed

**Item 2: To submit and approve the Minutes of Department Advisory Committee meeting of Department of CSE, EEE, ECE. MECH & IT held after the 8<sup>th</sup> IQAC meeting during the academic year 2020- 21(even sem)**

Resolved to approve the minutes of DAC of various departments and their follow up action

**Refer Annexure I (All Dept DAC minutes 2020-21 even)**

**Item 3: To approve the appointment and relieving of Teaching and Non teaching faculty members after the 8<sup>th</sup> IQAC meeting**

Resolved to approve the appointment and relieving of faculty and non teaching staff in the institution after the 8<sup>th</sup> IQAC meeting

**Refer Annexure III**

**(List of Faculty/ Non Teaching Appointed and Relieved)**

**Item 4: To submit and approve the budget proposal of institution, various departments and Library for the financial year 2021- 22**

Resolved to approve the budget proposal of institution, various departments and Library for the financial year 2021- 22

**Refer Annexure IV**

**(Budget Proposal (2021- 22) of Institution, Departments and Library )**

**Item 5: To review and ratify Quality Assurance/Accreditation/ Ranking Initiatives**

Resolved to ratify the application submitted for NIRF ranking in the year 2021. Further it is also suggested to participate in various surveys like GHRDC, The Week, etc

**Item 6: To review and approve the report submitted by the academic and financial audits committee**

The academic process was verified by the regular auditing systems and after elaborate discussion it was approved. Due to COVID, as the exams were conducted late, the Annual Performance Audit report for 2019- 20 was reviewed.

**Item 7: To submit and ratify the proceedings of the Academic Review meeting, students' feedback for the academic year 2020-21(Odd Sem)**

Resolved to ratify the feedbacks received from Academic Review, Class Committee Meeting and Student's online feedback. Corrective actions were suggested based on feedback. Appreciations were given for faculty with better feedback and counseling for faculty with poor feedback.

**Refer Annexure V**

**(ARM Analysis, Online Feedback Consolidated)**

**Item 8: Review and approval of Value added courses/AddOns certification courses organized**

Resolved to approve, Value added courses/AddOns certification courses organized by the institution in the current academic year 2020- 21(odd sem)

**Item 9: To submit the result of the Anna University Examination held during Apr/May 2020**

The Anna University result is found to be 98.47% in Apr/May 2020 Examinations. The Nov/Dec 2020 Examinations is held and the results are awaited. The committee suggested more concentration for analytical courses and online exams.

**Refer Annexure VI (Results Summarization)**

**Item 10: To submit and analysis the CO attainment and further action to be initiated**

The attainment of COs was analyzed. It was suggested to concentrate on the courses that have not attained the specified COs. It is also suggested to improve the attainment level and conduct more programs/ remedial classes to aid CO attainment

**Item 11: To discuss the placement for the last academic year 2020-21 after the 8<sup>th</sup> IQAC meeting and its improvement**

The percentage of placement, higher studies and entrepreneurs for the academic year 2019-2020 is 57.49%. Suggested to place more students in the upcoming placement drives.

**Item 12: To submit and discuss the Faculty development initiatives and financial support after 8<sup>th</sup> IQAC meeting and its improvement**

The details of FDP, Workshops, seminars, STTPs attended by faculty was discussed and found to have increased. Resolved to approve, the financial support given for these initiatives.

**Item 13: To submit and discuss the Research work and its progress in the academic year 2020-21 (Odd Sem)**

The R&D work for the academic year 2020-21 was discussed and suggested to improve the number of proposals submitted to funding agencies. The number of journals and conference publications has improved compared to previous year. Increase the number of patent publishing.



**Item 14: To submit and discuss the Industry Institution Interaction activities in the academic year 2020-21**

The activities of that were carried out like seminars, workshops, alumni interaction programs and various professional society activities like ISTE, IEI, PALS, ICT etc with the involvement of industry professionals for the academic year 2020- 21 are discussed. The internships, Inplant training are suggested to improve.

**Item 15: To submit and ratify the proceedings of various committees like Grievances/ redressel, sexual harassment, anti ragging, SC/ST Cell etc, various clubs and forums.**

Resolved to ratify the proceedings of various committees like Grievances/ redressel, sexual harassment, anti ragging, SC/ST Cell etc, various clubs and forums for the academic year 2019-20

**Item 16: To submit and analysis the MOUs signed by the various department after the 8<sup>th</sup> IQAC meeting**

The MoUs signed by various departments and the institution was reviewed and the committee suggested to increase the signing of number of MoUs and the activities through them.

**Item 17: To ratify the participation of students in sports, NSS, NCC, UBA, Swachh Bharath etc. in the academic year 2020-21**

Resolved to ratify the students participation in sports, NSS, NCC, UBA, Swachh Bharath etc and suggested to improve the contribution to society.

**Item 18: To approve conduct of Energy audit, green audit**

Resolved to conduct energy audit, green audit and take necessary for better energy conservation and green campus ambience

**Item 19: Any other matter**

The members of Internal Quality Assurance Cell appreciated the effort taken by the faculty and students towards betterment. Suggestive actions were given for improvement. The chairman thanked the IQAC members for their valuable presence and contributions

  
27/2/21  
**IQAC COORDINATOR**

  
27/2/21  
**CHAIRPERSON (IQAC)**