

**11th INTERNAL QUALITY
ASSURANCE CELL
(IQAC) MEETING
ACADEMIC YEAR: 2021- 2022**

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY

TIRUCHENGODE – 637 215

REF: KSRIET/IQAC/2021-22/02

DATE: 08.04.2022

CIRCULAR

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The 11th Internal Quality Assurance Cell (IQAC) Meeting is planned to be held **ONLINE** on 23.04.2022 at 12.00 pm for the academic year 2021 – 22(Even sem). In this regard, all the heads, coordinators of various cells, forums and activities are asked to submit their report for previous semester 2021- 22 (Odd) before the meeting. All the IQAC members are asked to attend the meeting without fail.

The agenda is as follows.

1. To approve the Proceedings of the 10th IQAC meeting and it's follow up action
2. To discuss about NAAC accreditation, NBA compliance and Autonomous status.
3. To submit and approve the Minutes of Department Advisory Committee meeting of Department of CSE, EEE, ECE, MECH & IT held after the 10th IQAC meeting during the academic year 2020-21(even sem)
4. To approve the appointment and relieving of Teaching and Non teaching faculty members after the 10th IQAC meeting.
5. To submit and approve the budget proposal of institution, various departments and Library for the financial year 2022-23
6. To review and ratify Quality Assurance/ Ranking Initiatives
7. To review and approve the report submitted by the academic and financial audits committee
8. To submit and ratify the proceedings of the Academic Review meeting, students' feedback for the academic year 2021-22(Odd sem)
9. Review and approval of Value added courses/Add Ons certification courses organized
10. To submit the result of the Anna University Examination held during Nov/Dec 2021
11. To submit and analysis the CO attainment and further action to be initiated
12. To discuss the placement for the academic year 2021-22 after the 10th IQAC meeting and its improvement

13. To submit and discuss the Faculty development initiatives and financial support after 10th IQAC meeting and its improvement
14. To submit and discuss the Research work and its progress in the academic year 2021-22 (Odd sem)
15. To submit and discuss the Industry Institution Interaction activities in the academic year 2021-22(Odd sem)
16. To submit and ratify the proceedings of various committees like Grievances/ redressel, sexual harassment, anti ragging, SC/ST Cell etc, various clubs and forums
17. To submit and analysis the MOUs signed by the various department after the 10th IQAC meeting
18. To ratify the participation of students in sports, NSS, NCC, UBA, Swachh Bharath etc. in the academic year 2021-22
19. To approve conduct of Energy audit, green audit
20. Any other matter


IQAC COORDINATOR


PRINCIPAL

Copy to All Stakeholders

INTERNAL QUALITY ASSURANCE CELL

Academic Year 2021 – 2022

ATTENDANCE SHEET (ONLINE)

Meeting: 02

Date: 23.04.2022

S.No	Name of the Committee Members	Role
1.	Mr.R.Srinivasan	Chairman
2.	Dr.M.Venkatesan, Principal	Chairperson
3.	Dr.P.Veena, Head/EEE	IQAC Coordinator
4.	Dr.P.Meenakshi Devi, Director- Academics	Member
5.	Dr.B.Kalaavathi, Director-R &D	Member
6.	Dr.P.Murugesan, Director- IIIC &SD	Member
7.	Dr.R.Nandakumar, Director –Administration	Member
8.	Dr.R.Jeyabharath, COE	Member
9.	Dr.J.C.Kannan, Director – Student Affairs	Member
10.	Dr.S.Russia, Head/IT	Member
11.	Dr.P.Gopinath, Head/Mech	Member
12.	Dr.M.VimalaDevi, Head/CSE	Member
13.	Mr.P.Govindaraju, Head/ECE	Member
14.	Dr.R. Prabu, Head/ BME	Member
15.	Ms.R.Selvam	Librarian
16.	Mr.S.Dharmalingam	Physical Education
17.	Dr.P.Krishnamoorthi, Scientist – B, Research, Philips electronics India Ld, Mayata Tech Park, Bangalore.	Industrialist
18.	Mr.V.Devasenapathi Manager – 1, Engineering Caterpillar India Engineering Services Pvt. Ltd, Chennai.	Industrialist
19.	Dr.R.Sasikala, Associate Professor & HoD School of Computer Science and Engineering, VIT University, Vellore	Academician

20.	Mr.A.Alexraj Software Engineer, Hexaware Technologies, Chennai	Alumni
21.	Mr.J.Ramesh Bhonsle F/O Ms.Sushma Foreman, Vigneshwara Concrete, Bangalore	Parent
22.	Mr. G.Samrat, IV Mech	Student
23.	Mr. P.Kishore kumar, III Mech	Student
24.	Ms. S.Hemalatha, IV EEE	Student
25.	Ms. K.Sudhandiradhivya, III EEE	Student
26.	Mr. S.Thulasiraman, IV ECE	Student
27.	Ms. K.Selvabrindha, III ECE	Student
28.	Mr. K.Jaillesh, IV CSE	Student
29.	Mr. M.Shaheem.III CSE	Student
30.	Mr. K.S.Devesh, IV IT	Student
31.	Mr. B.S.Ranjith, III IT	Student
32.	Ms. M.Keerthanadevi, II BME	Student

P. Veen
23/4/22
IQAC COORDINATOR

M. V.
28/04/22
CHAIRPERSON (IQAC)

K S R INSTITUTE FOR ENGINEERING AND TECHNOLOGY, TIRUCHENGODE – 637 215
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting

Meeting : 02

Date of Meeting: 23.04.2022

Venue: Board Room

With reference to the circular dated 08.04.2022, the members for Internal Quality Assurance Cell were assembled at the Board Room for discussion of the various agenda.

The Principal, Chairperson of the Internal Quality Assurance Cell welcomed the members for the 11th IQAC meeting. The IQAC coordinator presented the activities of the Institution for the academic year 2021 – 2022 (odd sem) and the future plan of action for the current even sem 2021-22.

The following are the suggestions/ action taken on the performance of the institution.

Item 1: To approve the Proceedings of the 10th IQAC meeting and it's follow up action

Resolved to approve the Proceedings of the 10th IQAC meeting and the follow up action in the academic year was reviewed

Item 2: To discuss about NAAC accreditation, NBA compliance and Autonomous status.

The institution has received a NAAC A+ grade. The NBA compliance report has been submitted and is waiting for inspection. The institution has taken steps to submit data for Autonomous Process.

Item 3: To submit and approve the Minutes of Department Advisory Committee meeting of Department of CSE, EEE, ECE, MECH & IT held after the 10th IQAC meeting during the academic year 2021- 22(even sem)

Resolved to approve the minutes of DAC of various departments and their follow up action

Item 4: To approve the appointment and relieving of Teaching and Non teaching faculty members after the 10th IQAC meeting

Resolved to approve the appointment and relieving of faculty and non teaching staff in the institution after the 10th IQAC meeting

Item 5: To submit and approve the budget proposal of institution, various departments and Library for the financial year 2022- 23

Resolved to approve the budget proposal of institution, various departments and Library for the financial year 2022- 23

Item 6: To review and ratify Quality Assurance/Accreditation/ Ranking Initiatives

Resolved to ratify the application submitted for NIRF ranking in the year 2022. Further it is also suggested to participate in various surveys like GHRDC, The Week

Item 7: To review and approve the report submitted by the academic and financial audits committee

The academic process was verified by the regular auditing systems and after elaborate discussion it was approved.

Item 8: To submit and ratify the proceedings of the Academic Review meeting, students' feedback for the academic year 2021-22(Odd Sem)

Resolved to ratify the feedbacks received from Academic Review, Class Committee Meeting and Student's online feedback. Corrective actions were suggested based on feedback. Appreciations were given for faculty with better feedback and counseling for faculty with poor feedback.

Refer Annexure I (ARM Analysis, Online Feedback Consolidated)

Item 9: Review and approval of Value added courses/AddOns certification courses organized

Resolved to approve, Value added courses/AddOns certification courses organized by the institution in the current academic year 2021- 22(odd sem)

Item 10: To submit the result of the Anna University Examination held during Nov/Dec 2021

The Anna University result is yet to be declared for Nov/Dec 2021 Examinations. The committee suggested more concentration for analytical courses.

Item 11: To submit and analysis the CO attainment and further action to be initiated

The attainment of COs was analyzed. It was suggested to concentrate on the courses that have not attained the specified COs. It is also suggested to improve the attainment level and conduct more programs/ remedial classes to aid CO attainment

Item 12: To discuss the placement for the academic year 2021-22 after the 10th IQAC meeting and its improvement

Students have received multiple offers this year. Committee appreciates the effort taken by the institution. Suggested to place more students in the upcoming placement drives.

Item 13: To submit and discuss the Faculty development initiatives and financial support after 10th IQAC meeting and its improvement

The details of FDP, Workshops, seminars, STTPs attended by faculty was discussed and found to have increased. Resolved to approve, the financial support given for these initiatives.

Item 14: To submit and discuss the Research work and its progress in the academic year 2021-22 (Odd Sem)

The R&D work for the academic year 2021-22 was discussed and suggested to improve the number of proposals submitted to funding agencies. The number of journals and conference publications is also suggested to improve. Increase the number of patent publishing.

Refer Annexure II (Details of Grant Received, Journal, Patent, Conference Publications)

Item 15: To submit and discuss the Industry Institution Interaction activities in the academic year 2021-22

The activities of that were carried out like seminars, workshops, alumni interaction programs and various professional society activities like ISTE, IEI, PALS, ICT etc

with the involvement of industry professionals for the academic year 2021- 22 are discussed. The internships, Inplant training is suggested to improve.

Item 16: To submit and ratify the proceedings of various committees like Grievances/ redressel, sexual harassment, anti ragging, SC/ST Cell etc, various clubs and forums.

Resolved to ratify the proceedings of various committees like Grievances/ redressel, sexual harassment, anti ragging, SC/ST Cell etc, various clubs and forums for the academic year 2020-21

Item 17: To submit and analysis the MOUs signed by the various department after the 10th IQAC meeting

The MoUs signed by various departments and the institution was reviewed and the committee suggested to increase the signing of number of MoUs and the activities through them.

Item 18: To ratify the participation of students in sports, NSS, NCC, UBA, Swachh Bharath etc. in the academic year 2021-22

Resolved to ratify the students participation in sports, NSS, NCC, UBA, Swachh Bharath etc and suggested to improve the contribution to society.

Item 19: To approve conduct of Energy audit, green audit

Resolved to conduct energy audit, green audit and take necessary for better energy conservation and green campus ambience

Item 20: Any other matter

The members of Internal Quality Assurance Cell appreciated the effort taken by the faculty and students towards betterment. Suggestive actions were given for improvement. The chairman thanked the IQAC members for their valuable presence and contributions


23/4/22
IQAC COORDINATOR


28/5/22
CHAIRPERSON (IQAC)