K S R Institute for Engineering and Technology, Tiruchengode 637 215

FUNCTIONS OF VARIOUS BODIES



S.No	Name of the Body	
1.	Internal Quality Assurance Cell (IQAC)	
2.	Students Counselling Centre (SCC)	
3.	Anti-Ragging Committee(ARC)	
4.	Grievance Redressal Committee	
5.	Finance Committee	
6.	6. Research and Development Cell (R&D)	
7.	Training and Placement Cell	

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Objective:

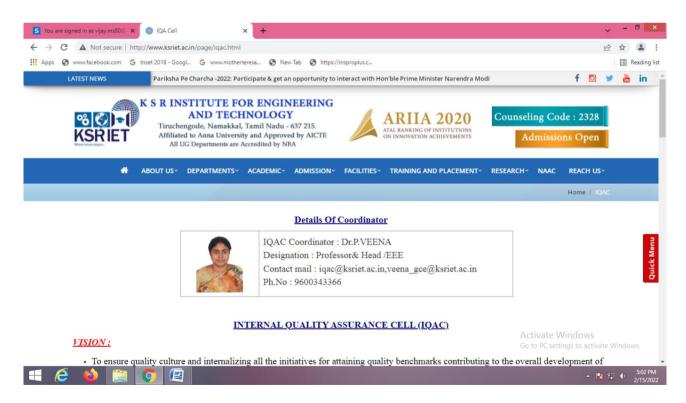
- The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices

Composition of the IQAC:

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

- Chairperson: Head of the Institution
- Teachers to represent all level (Three to eight)
- One member from the Management
- Few Senior administrative officers
- One nominee each from local society, Students and Alumni
- One nominee each from Employers/Industrialists/Stakeholders
- One of the senior teachers as the coordinator/Director of the IQAC



STUDENTS COUNSELING CENTRE (SCC)

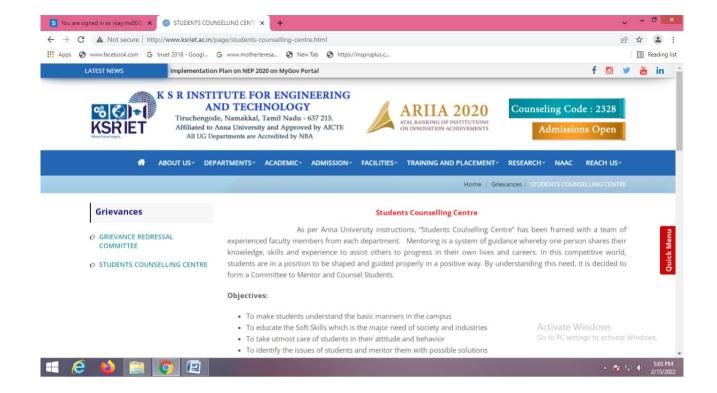
Function:

A mentor is someone who takes interest in the professional and career development of students by providing guidance and support. Genuine commitment on the part of both the mentor and mentee is required for a successful mentoring relationship. There are no strict rules on how to mentor; only guidelines and advices are given.

Roles and Responsibilities:

- Help to clarify performance goals (long- and short-term) and developmental needs
- Clarify and communicate institutional goals, objectives, policies and procedures
- Offer learning challenges and opportunities; encourage to change when and where needed
- Define expectations about the different career paths (Research, Education or Administrative)
- Communicate the informal and formal realities of progression in the institution
- Help to identify source of performance issues and map out next steps to overcome issues
- Counsel the students when they are in any personal problems
- Create healthy and comfortable atmosphere in the campus throughout the course

S.No	Name and Designation	Role
1.	Dr. M. Venkatesan, Principal	Convener
2.	Dr. C. Muhuntarajan, HoD/English Coordinat	
3.	Mr. R. Vasanthakumar, AP/MECH Member	
4.	Mr. P.S. Prakashkumar, AP/IT Memb	
5.	Ms. B. Latha, AP/ECE Member	
6.	Mr. C. Sivakumar AP/EEE Member	
7.	. Mr. V. Prakasham, AP/CSE Member	
8.	Ms. R. Kavitha, AP/Maths Member	



http://www.ksriet.ac.in/page/students-counselling-centre.html

ANTI - RAGGING COMMITTEE (ARC)

K S R Institute for Engineering and Technology has formed an Anti-Ragging Committee and squad according to the mandatory requirements of AICTE and UGC. Its main agenda is to prevent any sort of ragging i.e. either mental or physical that can be forced upon the students. The college management tries to ensure that the students are not ragged either within the college or outside.

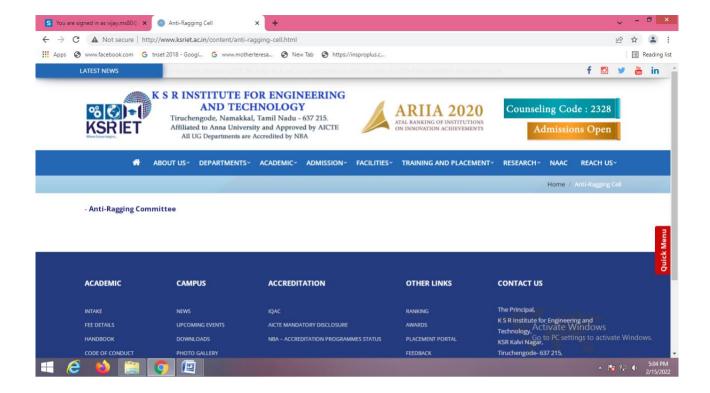
Function:

To maintain Institute ragging free campus.

Roles & Responsibilities:

- Creating awareness about ragging and ensure a student friendly environment at all times
- To facilitate Discipline Committee to ensure the Institution as the ragging free campus
- Members of the Anti-Ragging committee and faculty members are monitoring the students to ensure ragging free in all the floors in the campus and hostels

S.No	Name and Designation	Role
1.	Dr. M. Venkatesan, Principal	Chairperson
2.	Dr. B. Murugesan , HoD/Chemistry	Nodal Officer
3.	Mr. Sadhasivam	Police Inspector
4.	Mr. Sandhoshkumar	Revenue Taluk Officers
5.	Dr . C. Muhuntarajan, HoD/English	Anti-Ragging Committee
6.	Mr. M. Asick Ali, HoD/Maths	Anti-Ragging Committee
7.	Dr. D. Madhan, AP/Physics	Anti-Ragging Committee
8.	Dr. N. Kumaravel, AP/Maths	Anti-Ragging Committee
9.	Mr. P. Mohan, AP/English	Anti-Ragging Committee
10.	Mr. S. Dharmalingam	Anti-Ragging Squad
11.	Mr. A.S. Ramakrishnan	Anti-Ragging Squad
12.	Mr. S. Viswanathan	Anti-Ragging Squad
13.	Mr. A. Prakash	Anti-Ragging Squad



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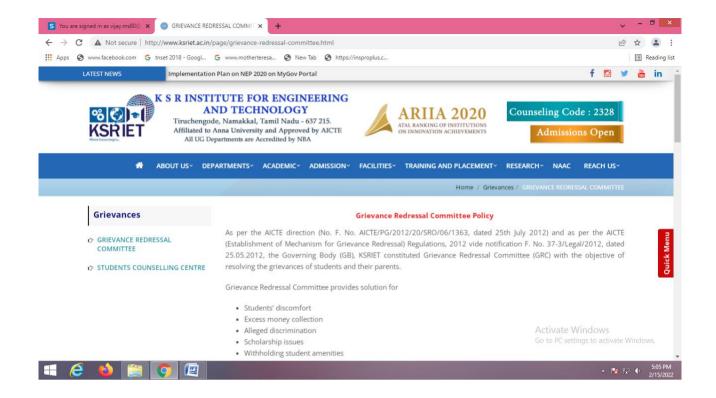
GRIEVANCE REDRESSAL COMMITTEE

Functions:

- Students can apply for the grievances through the respective Class Advisors, Head of the Departments / Grievances Redressal Committee, Principal and suggestion boxes kept in various departments as well as Principal's Office.
- ii. Parents are called for Parents meeting every semester during which they can address their problems to the Principal / Department. They can also meet the Principal on all regular working days.
- iii. Faculty and Faculty can represent their grievances through their respective HoD / Grievances Redressal Committee / Principal / Suggestion Box kept in Principal's office.

The grievances are evaluated based on the genuineness and remedial measures are suggested / taken.

S.No	Name and Designation	Role
1.	Dr. M. Venkatesan, Principal	Chairman
2.	Dr. J.C. Kannan, Director/Students Affair and HoD/ S&H	Convener
3.	Dr. P. Gopinath, HoD/MECH	Member
4.	Dr. P. Veena, HoD/EEE	Member
5.	Dr. M. Vimaladevi, HoD/CSE	Member
6.	Dr. S. Russia , HoD/IT	Member
7.	Mr. P. Govindaraju, HoD/ECE	Member
8.	Dr. C. Muhuntarajan, HoD/ English	Member
9.	Mr. M. Asick Ali, HoD/Maths	Member
10.	Ms. S. Agiladevi, AP/Chemistry	Member
11.	Mr. V. Vijayraja, Deputy Warden	Member / Student Counselor
12.	Ms. E. Meenakshi, Deputy Warden	Member / Girls Hostel



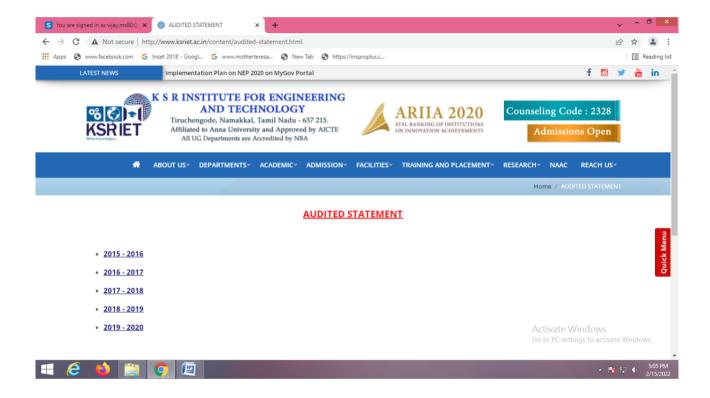
http://www.ksriet.ac.in/page/grievance-redressal-committee.html

FINANCE COMMITTEE

Members of Finance committee:

S. No	Name and Designation	Role
1.	Dr. M. Venkatesan, Principal	Chairperson
2.	Dr. B. Kalaavathi, Prof. & Director – R&D	Budget Coordinator
3.	Dr. R. Nandakumar, Prof. & Director – Administration	Purchase Coordinator
4.	Mr. M. A. Asick Ali, Prof. & Head/Mathematics	Finance Coordinator
5.	Dr. P. Meenakshi Devi, Prof. & Director – Academics	Member
6.	Dr. P. Murugesan, Prof. & Director – III & SD	Member
7.	Dr. R. Jeyabharath, Prof. & Director – COE	Member
8.	Dr. J.C. Kannan, Prof. & Director – Students Affairs and Science & Humanities	Member
9.	Dr. M. Vimaladevi, ASP & Head/CSE	Member
10.	Mr. P. Govindaraju, ASP & Head/ECE	Member
11.	Dr. P. Veena, Prof. & Head/EEE	Member
12.	Dr. P. Gopinath, Prof. & Head/MECH	Member
13.	Dr. L. Selvam, Prof. & Head/IT	Member
14.	Mr. B. Sangameshwaran, AP/BME	Member
15.	Mr. V. Prakasham, AP/CSE	Member
16.	Mr. J. Divakaran, AP/ECE	Member
17.	Mr. C. Sivakumar, AP/EEE	Member
18.	Mr. A. Mohanraj, AP/MECH	Member
19.	Mr. P. S. Prakash Kumar, AP/IT	Member
20.	Mr. S. Madhan, AP/English	Member
21.	Dr. N. Kumaravel, AP/Mathematics	Member
22.	Dr. V. Devabharathi, Prof./Physics	Member

23.	Mr. S. Chelladurai, AP/Chemistry	Member
24.	Mr. R. Selvam, Librarian	Member
25.	Mr. S. Dharmalingam, Physical Director	Member
26.	Mr. Y. Kalimuthu, Training & Placement	Member
27.	Mr. P. Manikandan, Examination Section	Member

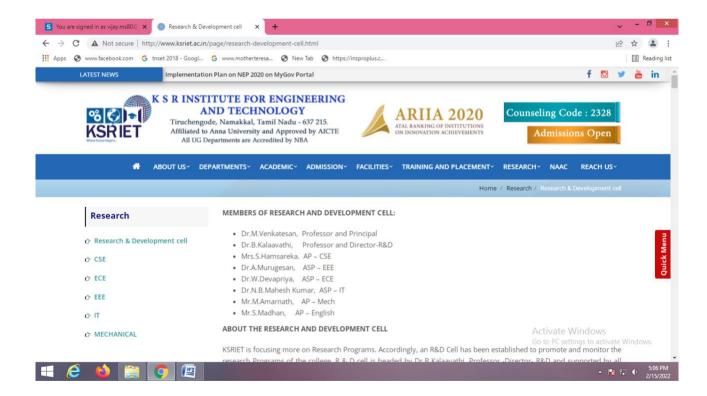


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RESEARCH AND DEVELOPMENT CELL (R&D)

Members of Research and Development cell:

Sl. No	Name of the research committee member	Department and position
1.	Dr. M. Venkatesan	Professor and Principal
2.	Dr. B. Kalaavathi	Professor and Director-R&D
3.	Mrs. S. Hamsareka	AP – CSE
4.	Dr. A. Murugesan	ASP – EEE
5.	Dr. W. Devapriya	ASP – ECE
6.	Dr. N.B. Mahesh Kumar	ASP – IT
7.	Mr. M. Amarnath	AP – Mech
8.	Mr. S. Madhan	AP – English

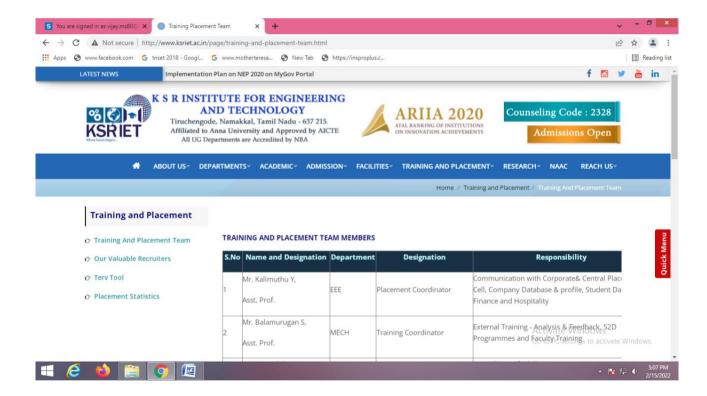


http://www.ksriet.ac.in/page/research-development-cell.html

TRAINING AND PLACEMENT CELL

Members of Training and placement Cell:

Sl. No	Name	Designation	Department
1.	Mr. Y. Kalimuthu	Assistant Professor & Placement Co-ordinator	EEE
2.	Mr. S. Balamurugan	Assistant Professor & Training Co-ordinator	MECH
3.	Mrs. S. Gowshika	Trainer	Training and Placement
4.	Mr. S. Arthanareeswaran	Programmer	Training and Placement



http://www.ksriet.ac.in/page/training-and-placement-team.html